

## DFK Paris Fellowship Regulations (translation)

The German Center for Art History Paris (DFK Paris) is an institute of the publicly regulated Max Weber Foundation. It awards fellowships in accordance with the funds made available to it by the Federal Ministry of Education and Research or by third parties for this purpose.

### I. Goal of the Funding

The fellowships are intended to enable scholars in the humanities, and particularly in the field of art history, to carry out their individual research projects at the DFK Paris. An individual research project is one not prescribed by the DFK Paris. Ideally, the project will be relatable to the research emphases and ongoing research projects of the DFK Paris or will connect to these at the level of content.

### II. Types of Funding

Fellowships at the DFK Paris are regularly awarded as part of a thematic call for applications. The annual theme is a focal point.

Outside of the annual theme, the DFK Paris offers additional research fellowships to complement topics being undertaken either at the institute or with partner institutions.

The DFK Paris also awards a limited number of fellowships for master's students with the aim of introducing junior scholars to the French research landscape at an early stage.

### III. Profile for Applications

The research fellowships are awarded to applicants who have completed a university degree in the humanities (preferably in the subject of art history) with above-average success. Research projects that are worthy of funding are those that are uniquely suitable for work at the DFK Paris and can be expected to make a significant contribution to research.

The master's fellowships are aimed specifically at students who are in the concluding phase of their master's thesis and whose performance to date promises completion of the degree at an outstanding level.

### IV. Duration of Funding

1. Research fellowships – duration varies based on the call for applications but may not exceed 24 months
2. Fellowships for master's students – maximum 3 months

## V. Scope of Funding: Research and Master's Fellowships

### 1. Base Fellowship Amount

The base amount is **1,750€ per month** for research fellowships and **1,100€ per month** for fellowships for master's students. This amount covers the costs of room and board as well as possible insurance costs (see § XI no. 2). Under certain conditions, an additional health insurance subsidy (see § XI no. 2) of up to 100€ per month may be available.

### 2. Fixed Allowance for Research Costs

In addition, the DFK Paris provides a **monthly fixed allowance of 250€** for necessary travel (including travel to and from the institute), public transportation within the Île-de-France, and the purchase of research materials (literature, fees, small equipment, etc.). The use of the research allowance requires no expense reporting.

### 3. Benefits for Families

For children up to the age of 18 who are traveling with you, a **child allowance** is offered in the form of a monthly flat rate. For the first child, a subsidy in the amount of 400€ per month is provided, and for each additional child 100€ per month is provided. Granting of the allowance is contingent upon the presentation of a birth certificate for the child/children.

## VI. Application Documents

### 1. Research Fellowships

The written application must be accompanied by a cover letter as well as a detailed description of the research project and an associated work plan. Annual fellowships (§V, no. 1) normally relate to the annual theme or to institutional collaborations. Beyond that, fellowships may be awarded with no thematic specification. The granting of a fellowship generally requires a report from the academic supervisor or another recognized professional.

The applications must also include:

- a CV that shows the professional circumstances of the applicant, their course of study, and the period of study (semester),
- if necessary, a doctoral diploma,
- the above-mentioned report from a teaching or supervising person,
- a list of publications.

## **2. Fellowships for Master's Students**

A letter of motivation and a CV must be enclosed with the written application. Any additional materials or supporting documents that may need to be provided will be announced in the call for applications.

## **VII. Selection of Fellows**

The fellowships are awarded by a selection committee. The chair is the director of the DFK Paris. In addition, the committee usually includes a deputy – who is the co-director for the annual theme, if applicable – and two scientific research leaders. In the case of fellowships that are jointly awarded with partner institutions, the selection is made with representatives of the collaborating organization.

No claim can be made to receipt of a fellowship. Fellowship commitments are generally subject to the availability of budgetary resources. The acceptance of a fellowship does not constitute an employment relationship with the Max Weber Foundation (DFK Paris).

## **VIII. Deduction of Income and Third-Party Grants**

Fellowships generally serve to fund a research stay at the DFK Paris and can usually only be taken up if no other funding is available at the time the fellowship begins. The fellowship can be commenced at the same time as active part-time employment in certain exceptional cases, if this furthers the objectives of the fellowship. Minor employment<sup>1</sup> (earning up to 538€ per month) poses no issue.

## **IX. Data Protection**

In accordance with the requirements of Articles 13, 14, and 21 of the Datenschutz-Grundverordnung (DSGVO), we refer you to the [data protection information](#) on our website.

## **X. Obligations**

By accepting a fellowship from the DFK Paris, you commit yourself to acknowledge and act in accordance with the rules of good scientific conduct of the Max Weber Foundation.<sup>2</sup> You will participate as actively as possible in the scientific program of the DFK Paris and, through your engagement, contribute to the intellectual life of the institute and to professional exchange among the scientists. In general, the fellowship holders commit to live in Paris for the duration of the fellowship.

You agree to the publication of the research project on the website of the DFK Paris and other channels, as well as to its inclusion in the annual report of the DFK Paris.

By accepting the fellowship, you commit to use the resources of the DFK Paris sparingly so that as many people as possible can benefit from the research infrastructure.

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<sup>1</sup> [BMAS - Geringfügige Beschäftigung](#)

<sup>2</sup> [MWS-Regeln\\_GWP.pdf \(maxweberstiftung.de\)](#)

You cannot serve as a public representative of either the DFK Paris or the Max Weber Foundation and are obliged to adhere to the house rules and staff instructions of the DFK Paris. Please treat your work equipment with care and report any possible loss immediately.

The institute's internal information may not be made public. Personal data may not be passed on to third parties without consent, unless the use of this data is permitted by law.

## **XI. Important Notes**

### **1. General**

- The fellowship does not establish an employment relationship; it is not remuneration in the sense of § 14 SGB IV (Sozialgesetzbuch)
- You are responsible for complying with legal and other regulations while carrying out your research project.
- Before accepting the fellowship, please inquire about possible entry restrictions for France and/or travel warnings.<sup>3</sup> You are responsible for obtaining any necessary visas. The DFK Paris cannot cover any visa fees incurred.

### **2. Insurance**

#### **2.1. Social Security**

Fellowship holders work independently. Social security contributions can therefore not be taken over. Fellows can receive a health insurance subsidy if acceptance of the fellowship results in additional costs (health insurance premiums) for health insurance coverage in accordance with European standards. This subsidy amounts to 50% of the documented health insurance premiums, up to a maximum of 100€ per month.

#### **2.2. Tax Liability**

If the fellowship gives rise to tax obligations in the country in which you are registered for tax purposes, handling this is your responsibility.

#### **2.3. Health Insurance**

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<sup>3</sup> <https://www.diplomatie.gouv.fr/fr/le-ministere-et-son-reseau/organisation-et-annuaires/ambassades-et-consulats-francais-a-l-etranger/>

You are responsible for insuring yourself against illness. Please inform yourself in a timely manner about sufficient insurance coverage, especially for the period of your stay in France, which is not readily covered by current insurance policies. Ask your health insurance company for details.

#### **2.4. Pension Insurance**

Please ask the specialists at your pension insurance provider about this complex subject and about the options for voluntary continued insurance for the period of the fellowship.

#### **2.5. Liability Insurance**

We recommend that you take out liability insurance so that you are covered for any damage you may cause to others.

### **XII. Report of Results (max. 1 page)**

At the end of your funding period, we expect a short report on the results, which helps us to continually review the funding lines, the calibre and equipment of the DFK Paris, as well as the scientific offerings. We would also welcome feedback on what can be improved.

### **XIII. Commencement of Regulations**

The fellowship regulations come into effect retroactively on 1 January 2024 and in principle apply only to fellowship commitments after this date. These replace all previous fellowship regulations.

Prof. Dr. Peter Geimer